

## Hampton Township Comprehensive Recreation, Park and Open Space Plan

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### Steering Committee Meeting Minutes #1

February 22, 2022, Hampton Twp Community Center, Adult Lounge 5:30 PM-6:50 PM

#### In attendance:

Dr. Carolyn Johnson, Council President  
Bethany Blackburn, Council Vice-President  
Dr. Joe Dougherty, Council, Project Liaison  
Julie Fitch, Council, Project Liaison/HAA Representative  
Chris Lochner, Municipal Manager  
Kevin Flannery, Director, Department of Community Services  
Melanie Martino, Department of Community Services  
Dr. Rebecca Cunningham, HTSD Assistant Superintendent  
Suzanna Krispli, Librarian Director  
Laurie Christy  
Erika Chapman  
Liz Spence  
Merrit Des Lauriers  
Emilie Rzotkiewicz  
Lissa Shulman  
Heather Cuyler, Pashek+MTR

#### Discussion Items

1.1 **Introduction of the Study:** Heather Cuyler introduced herself, the firm and welcomed the committee members. The Committee introduced themselves and shared their interest in the planning process.

1.2 **Purpose of developing a Comprehensive Recreation, Park & Open Space Plan.** Heather Cuyler shared that this process will serve as a second phase to the recently completed Comprehensive Plan. This plan will take a deeper look into the recommendations of that plan and how they can be implemented. It is important that these recommendations are within the capacity of the staff and finances of the Township. It is also important to review the DCNR Priorities of their 2020-2024 Strategic Plan when identifying key priorities.

- Health & Wellness
- Recreation For All
- Sustainable Systems
- Funding & Economic Development

1.3 **Role of the Committee:** The Steering Committee will serve as the lead and guide the planning process. They are to keep the discussions on point and engage other community members to participate and share their knowledge.

1.4 **Schedule & Public Engagement:** The plan should be complete by mid-end of Summer. Public engagement is very important to the success of this plan. Upcoming events could serve as potential pop-up events for community involvement such as:

- April 2- Township Litter Clean Up Day
- Early April Sports Opening Days: Soccer Baseball
- April 9- Easter Egg Hunt
- May 28<sup>th</sup> – Pool Opening
- Farmers Market- Begins June 1
- Hartwood Acre Concerts
- Crouse Run Ravine
- Library Events/Programs

**Questionnaire:** Heather Cuyler will develop a draft questionnaire and share with the committee for their review prior to the next meeting. Once the questionnaire is approved, a QR code and other outreach and publicity will be established. The Committee shared their thoughts on possible locations:

- Trailheads
- Concession Stands
- Community Center Rooms, including the Library
- Electronic Monitors
- Block Party Trailer

Providing gift cards may encourage community members to complete the questionnaire. Youth may be interested in Starbucks or Sheetz gift cards. The members will reach out to local businesses and report back prior to launching the questionnaire. Another possibility would be to offer Township gift cards which could be used for programs or pool memberships.

**Other Outreach:** Scouts, School Organizations, Community Service Opportunities, Advanced Science Classes, Hampton Alliance for Education Excellence, Public Works, Facilities, Library

**Stakeholder Interviews:** Committee members were asked to provide five contacts that would provide valuable input towards this project. It is important to hear from a diverse population of the community. Contact information should be sent to Heather Cuyler prior to the next Committee Meeting scheduled for March 22, 2022. Contact information should include: Name, Affiliation, email and phone number

**Review of Master Plan:** The Committee took a quick review of the Master Plan developed through the Comprehensive Plan Project. This plan will serve as a base for additional recommendations derived through this process. This plan will include analysis the park land, relationships, programs, funding, stormwater management, natural resources, connectivity and inclusiveness of the community assets. Some aspects of these Township amenities have been discussed and recommendation were included in the final Comprehensive Plan Report.

**Next Steps**

The next Steering Committee will be held March 22, 2022, at 6:30 PM in the Adult Lounge Please note the change in time meeting time.